

CHRISTMAS FAIR RULES.

1. All advertising and general facilities will be arranged by the organizing service club – the Rotary Club of Inverell East Inc.
2. All participants are to be fully insured. Rotary insurance will not cover individual activities or non-Rotary persons.
3. Site will be allocated based on date of receipt of application with prescribed fee, excepting the committee reserves the right to vary the order to meet specific power requirements and to make allowances for similar activities.
4. Site frontage will be allocated according to the type of activity or in accordance with the requirements stated overleaf.
5. When indicating site frontage, ensure the nothing will be overhanging the site boundary. For example, if you use a caravan, make allowance for the drawbar.
6. Food providers need to make sure they are not competing with any other service club. Any non-charity supplying food must provide a copy of their Safe Food Handling Certificate.
7. Recommended sizes are:

Small stall (raffle, hamper etc.)	3 metres
Food / Variety stall	4 metres
Caravans (small)	6 metres
Caravans (large)	9 metres
8. Organisations requiring power should indicate their requirements overleaf.
(Note: 3 phase power is not available.)
9. The committee **WILL NOT** guarantee site to any organization whose fee and application is received after the due date.
10. The prescribed fees for the various sites are as follows:

Small site (three metres and under)	\$25.00
Large site (over three metres)	\$50.00
Non charities	\$75.00
11. If your organisation intends to provide seating, please indicate overleaf.
(Note: maximum rows of seating allowed is 3 and it must not extend past the side boundaries of the site)
12. Games of chance can only be conducted by registered charities. Organisations conducting games of chance **MUST** obtain a permit from the Chief Secretary's Department. A copy of this permit is to accompany the application form.
13. Free admission will apply - a donation of a gold coin may be made.
14. The carnival is to commence at 4pm.

If you have any questions, please contact Dave Ryan 0428 656 086
Email: Inverelleastrorary1@gmail.com

PLEASE NOTE: ALL ORGANISATIONS ARE TO BE SET UP BY 4.00PM AT THE LATEST.